

RENTAL INCOME

Address of Property _____

Rents Received _____

Expenses:

Advertisizing.....		Salaries.....	
Auto & Travel Miles		Supplies.....	
Cleaning.....		Taxes & Licenses	
Commissions.....		Telephone.....	
Gardening.....		Utilities.....	
Insurance.....		Other's (List).....	
Interest.....			
Janitor & Heating...			
Legal & Accounting			
Management Fees.			
Office Supplies.....			
Repairs (list).....			

SPECIAL NOTES

If you have made any type of capital improvements on your rental please list date work installed, cost, and what.
If you own several rentals, please keep these expenses separate from each other. Also if you have just acquired or sold rental property, please bring the closing statements you have received from escrow.

INCOME TAX REMINDER & DEDUCTION FINDER



**7537 N. Richmond
 Portland, Oregon 97203
 503-286-1561**

Important Please Read:

.....Since extensions are becoming progressively harder to get and penalties are becoming the rule for late filing, we urge you try and allow us ample time for the processing of your return.

.....Please contact us if in the future we can advise you concerning any income that will affect your taxes such as inheritance, sale of property, casualty loss, etc. We may be able to save you money.

.....Your use of this questionnaire will save time when you come in for your interview. It will also help us keep an accurate and organized file of Your tax information to use in case of audit.

**OUR FEDERAL, STATE, AND CITY TAX RETURNS ARE
 GUARANTEED***

*We guarantee accurate preparation of every tax return. If we make any error in the preparation of your tax return that costs you any penalty on additional taxes due, while we do not assume the liability for the additional taxes, we will pay the penalty.

